

REGIONAL TRANSIT ISSUE PAPER

| Agenda Item No. | Board Meeting Date | Open/Closed Session | Information/Action Item | Issue Date |
|-----------------|--------------------|---------------------|-------------------------|------------|
| 3 | 05/13/19 | Open | Action | 04/30/19 |

Subject: Delegating Authority to the General Manager/CEO to Award Contracts for the Procurement and Installation of New Bus Stop Signs and New Bus Stops

ISSUE

Whether or not to delegate authority to the General Manager/CEO to award Contracts for both the purchase and installation of new bus stop signs including new bus stops, as required, for the SacRT Forward project.

RECOMMENDED ACTION

Adopt Resolution No. 19-05-____, Delegating Authority to the General Manager/CEO to Award Contracts for Both the Purchase of New Bus Stop Signs and the Installation of New Bus Stops for the SacRT Forward Project.

FISCAL IMPACT

| | | | | |
|---|--|---------------|----|---------|
| Budgeted: | Yes | This FY: | \$ | N/A |
| Budget Source: | Capital | Next FY: | \$ | 465,000 |
| Funding Source: | State/SB1/ | Annualized: | \$ | 465,000 |
| Cost Cntr/GL Acct(s) or Capital Project #: | B168.02.01 \$200,000 B168.02.02 \$265,000 | Total Amount: | \$ | 465,000 |
| Total Budget: | \$ 600,000 for Route Optimization | | | |

DISCUSSION

On Monday, February 25, 2019, the Board approved the SacRT Forward New Network plan, and directed Staff to begin preparations for major changes to the Sacramento bus network, including changes to almost every route, which are scheduled to take effect September 8, 2019.

The focus of the new network has been on developing bus routes that serve major corridors that will lead to economic growth, reduce congestion and provide more travel freedom for the rider. Adjustments have been made to almost every route, some minor and some much more substantial, which will provide better frequency, more weekend service and new and improved schedules. Due to the modifications to the bus routes, SacRT will need to add approximately 50 new bus stops and modify the route numbers on all of the existing bus stop signs. Installation of the 50 new bus stops will meet California Code of Regulations Title 24 and Federal ADA requirements.

Approved:

Presented:

Final 05/02/19

General Manager/CEO

Quality Assurance Administrator

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The Contract to procure all of the new bus stop signs is estimated to cost \$200,000. In addition, the estimated cost of the Contract to remove the old bus stop signs and install new signs, and add up to 50 new bus stops, is estimated at \$265,000. The total cost for the new bus stop sign procurement and the civil work Contract to install the new signs and new bus stops are estimated to total \$465,000.

An Invitation for Bids for the new bus stop sign procurement and civil work installation contracts will be released in early May and bids will be due by mid-June. Due to the importance of the bus route optimization project, a commitment to SacRT's customers, and the sign fabrication and installation time required to complete this project by September 8, 2019, staff recommends that the Board delegate authority to the General Manager/CEO to award and execute contracts for each procurement to the lowest responsible and responsive bidders.

RESOLUTION NO. 19-05-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2019

DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD CONTRACTS FOR BOTH THE PURCHASE OF NEW BUS STOP SIGNS AND THE INSTALLATION OF NEW BUS STOPS FOR THE SACRT FORWARD PROJECT

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to award and execute contracts for both the purchase of new bus stop signs and the installation of bus stop signs for the SacRT Forward project to the lowest responsible and responsive bidders.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary